



ENROLMENT FORM

Please return this form with a completed payment options form
PLEASE PRINT ALL INFORMATION CLEARLY

PREFERENCE 1

Location _____ Course _____ Day _____ Time _____

PREFERENCE 2

Location _____ Course _____ Day _____ Time _____

Student's Name _____ Date of Birth _____ Gender: M / F

Address _____

Post Code _____

Telephone (Home) _____ Email _____

Parent / Guardian (name) _____ Relationship to Student _____

Mobile _____ Phone (Work) _____ Email _____

Secondary Parent / Guardian (name) _____ Relationship to Student _____

Mobile _____ Phone (Work) _____ Email _____

How did you hear about Yamaha? _____

We require a non-refundable \$50.00 deposit to secure a place in your preferred class. Complete credit card details below or attach a cheque.

Payment Authorisation Credit card

(MasterCard or Visa)

Cardholder Name _____

Card Number _____ Expiry Date (MM/YY) ____ / ____

In making this enrolment, I understand and agree to the following terms and conditions:

1. AGE POLICY FOR BEGINNER COURSES - Yamaha Music Education Courses are specifically designed for specific age groups. The recommended age for beginner courses is:
 Music Wonderland Course 3 ½ at the commencement of the course
 Junior Music Course 4 ½ at the commencement of the course
 Young Musicians' Course 6 ½ at the commencement of the course

2. RE-ENROLMENT - Re-enrolment from Semester 1 to Semester 2 is automatic each year. For re-enrolment for the following academic year, with a Semester 1 commencing in January, students must re-enrol to confirm their place. Re-enrolment is NOT automatic. Failure to re-enrol will result in the cancellation of your place in the class.
 Music Wonderland Course re-enrolment procedure is term by term. You may choose to re-enrol after discussion with your teacher in class towards the end of a current term.

3. CLASSES - A parent is required to attend lessons with their child for Music Wonderland and Junior Music Course. Yamaha recommends a parent to attend lessons with their child for the Young Musicians' Course and encourages parental guidance for all other group courses. Siblings are not permitted in the classroom as they may prove to be a distraction to the other students.

4. PAYMENT OPTIONS/TUITION FEES - Payment in full is required at the beginning of the semester; however you can also choose the following payment option:

	Semester One	Semester Two
5 equal instalments (Monthly) – only credit card or direct debit	February 15th	August 15th
	March 15th	September 15th
	April 15th	October 15th
	May 15th	November 15th
	June 15th	December 15th

Family Discount: A discount of 10% off the total tuition of the subsequent children is given for families with 2 or more enrolled students. Note: Discount is only applicable to brothers and sisters.

Holiday Programs, Short Courses, Young Composers' Program & Workshops.

Tuition fees are payable in advance and are non-refundable if you change your mind.

5. FEES/MISSED LESSONS/PRE-ARRANGED ABSENCES

Missed Group Lessons: Teacher will make homework assignments available via e-mail or post to parents and students for missed group lessons. No credits will be given to individual missed lessons.

Cancelled Group Lessons: Where a group lesson has been cancelled, we will either re-schedule your class or credit your account accordingly. Please refer to the table below.

Course	Fees	Account adjustment
Music Wonderland Course (Continue for next term - \$145)	\$190	\$11.00
Junior Music Course, Young Musicians' Course and Young & Teen Drums & Guitar, Violin	\$535	\$22.00
Junior Extension Course & Junior Special Advanced Course	\$585	\$24.00
Junior Advanced Course	\$635	\$25.00
Junior Ensemble Course	\$600	\$25.00
Advanced Musicianship Course & Special Advanced Course	\$685	\$25.00

Please note: These amounts are a per lesson adjustment but do not reflect the actual amount per lesson.

Pre-arranged Absences (4 – 8 weeks)

You must notify your Regional Coordinator (via phone or email) for absences between 4 and 8 weeks. Notifying your teacher is not acceptable. Your account will be adjusted in accordance with the account adjustment table.
 Your teacher will discuss with you the best method to complete homework and stay in touch with what the class is doing during your absence.

Pre-arranged Absences (Greater than 8 weeks)

Absences of more than 8 weeks will be deemed a withdrawal (see withdrawal policy). Prior to returning to class an assessment will need to be made to ascertain which class will be suitable. In order to communicate information efficiently please be advised that Yamaha will use SMS and email in circumstances such as teacher illness resulting in a class cancellation. This will help to inform parents quickly of changes to their schedule causing as little disruption as possible

6. WITHDRAWAL/DISCONTINUATION POLICY - Your Regional Coordinator must be contacted either by phone or email. Notifying your teacher is not acceptable. Refer to the table below for the tuition fees that are payable, tuition fees paid in advance will be refunded.

	MWO	JMC, YMC, Young & Teen Drums & Guitar, Violin	JXC + JSAC	JNC	JAC	AMC + SAC
Between week 1 and week 4 of classes	\$100					
More than week 5 of classes	\$190 or \$145					
Up to week 10 of classes		\$267.50	\$292.50	\$300.00	\$317.50	\$342.50
Between week 11 and week 20 of classes		\$535.00	\$585.00	\$600.00	\$635.00	\$685.00

MWO: Music Wonderland Course; JMC: Junior Music Course; YMC: Young Musicians' Course; JXC: Junior Extension Course; JSAC: Junior Special Advanced Course; JAC: Junior Advanced Course; AMC: Advanced Musicianship Course; SAC: Special Advanced Course
 All Prices quoted are in Australian Dollars. Effective from 1 January 2012.

I understand and agree to the terms and conditions:

Parent/Guardian Name _____

Parent/Guardian Signature _____

Date _____

Please return to: Yamaha Music Education Centre PO Box 268 South Melbourne VIC 3205
 Ph: 1300 139 506 select option 1 ^a Fax: 03 9693 5256 ^a E-mail: ymec_aust@gmx.yamaha.com